



WELCOME TO BNP PARIBAS VIETNAM ACCOUNT OPENING PROCESS

Thank you for considering BNP Paribas Vietnam as your corporate banking partner. Below is an overview of our account opening process, and your contact point should you have any questions.

BNP Paribas New Account Opening Process Overview

- 1** Your Relationship Manager will confirm with you on your business requirement and account type and collect some preliminary information.
- 2** Depending on your entity type and the account type, you will receive a tailored Account Opening Checklist. A dedicated Onboarding Manager will contact you to go through details of required information and documents as per the Checklist including the Account Opening Form and clarify any question you might have.
- 3** You provide the required information and documents together with the completed Account Opening Form via email to the Relationship Manager and Onboarding Manager for pre-check and review.
- 4** Upon completion of the review, the Onboarding Manager will request you to execute the Account Opening Form and other documents and send the full package to the bank to initiate the account onboarding process¹.
- 5** After your account is opened, you will receive an update from your Relationship Manager and the Account Opening Notification Letter from the Onboarding Manager².
- 6** A dedicated Implementation Manager will reach out to you to proceed with Internet Banking document and process.

1. Please ensure the correctness and completeness of the details before executing the documents in accordance with the relevant requirements in the checklist. Please also ensure all company information is updated on National Business Registration Portal.

2. As an integral part of onboarding, the bank shall perform KYC verification as well as documents and data validation process. In addition to the regular review of account information and transaction, there are risk management measures to prevent fraud, improper usage of accounts and safety in account usage which include but not limited to methods for examining, cross-checking, verifying KYC in account opening and use process.



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Appendix (Common Account Type)

Account Type	Description/Usage
Current Account	Current account is a type of demand deposit account which enables an entity to conduct everyday banking activities, such as making payments or receiving money, setting up monthly banking instruction to pay a fixed amount to a specific account, etc.
Direct Investment Capital Account	Direct Investment Capital Account (DICA) is a capital account opened for foreign direct investment entities to receive equity injection, overseas loan, or to make dividend payments.
Indirect Investment Capital Account	This is a capital account opened for Offshore Foreign Institutional Investors having indirect investment in Vietnam to pay for share/ equity purchase of existing company, receive dividend from investment.
Overseas Investment Capital Account	Residents who are organizations authorized to invest overseas can open this account subject to State Bank of Vietnam's approval.
Other Account Types	To be opened and used subject to compliance with applicable law and agreement of the bank.

General Banking Term and Conditions: [Regional Account Opening, Cash Management and e-Banking Terms & Conditions - BNP Paribas Asia Pacific](#)

Contact Us

If you have any questions or concerns at any point during the process, please contact your Relationship Manager, or contact us via:

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